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| **Budget** proposed – needs amending | 2/14/14 |  |  |
| **Keynote Speaker Rosanna Morris**  **Mayor’s Proclamation-Lincoln. (Intern)** | 4/28  8/15/14 | **(Intern)** | 🗹 |
| **Brochures/posters/ -** Aaron | 6/25/14 | Victoria | 🗹 |
| **Sponsors** on invite– 1st tier: NAC, VNA; 2nd tier: NONL; 3rd tier STTI , AARP,  Add Program sponsors: Linda Lazure Victoria Vinton | 9/4/14  9/10/14 | Intern  Intern | 🗹 |
| Itinerary | 4/11/14 | All | 🗹 |
| **Invites with RSVPs to Honorees** 🗹  **Funders** 🗹**, Senators, Exec Comm** 🗹 SAC 🗹 Teams🗹 Nominators, AARP | 8/5-22/14 |  |  |
| **Facility**  Union College – Woods Auditorium- paid deposit 8/8/14 $325 | 6/7/14 |  | 🗹 |
| **Food Union College $19/plate** | 6/7/14 | Victoria | 🗹 |
| **40U40 Powerpoint-** what made them standout on the slide 3 bullets or quote Bring a laptop computer with a VGA output. This will allow you to hook up to our system. Best Buy. | 8/19/14  9/17/14 | Victo/Intern  Victo/Intern |  |
| 40 U 40 applications  Choose 3 pairs of judges - prepped with previous applications/rubrics (interrater reliability)  Scored | 4/1/14  6/30/14  7/25/- 7/30 | Victoria  Julie/Deb, Mar/Lin L, Liane/Lin W  Victo/Cyndi | 🗹  🗹  🗹 |
| **Awards**   * Moderator for NONL- Dee Ernesti NAC- Victoria Intro * Plaques – AARP $400 Order 8/21 | 8/22/14  8/22/14 | Victoria | 🗹 |
| **Press?** | 8/22/14 | All |  |
| **Thank yous** | 9/25/14 | All |  |

**40 U 40 Sept. 18 Union College**